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# Wiltshire Junior Chess

## Privacy Policy

Wiltshire Junior Chess Association is committed to protecting and respecting your privacy.

This policy explains when, how, and why we collect personal data about people.

### Who we are

Wiltshire Junior Chess is the county junior chess association for Wiltshire. We run junior chess tournaments, a junior chess club and organise junior chess teams in the county of Wiltshire

### How we collect your information

The only information we collect about our members and non-members participating in our events, is provided by them or by their parent(s) or guardian(s) directly, either to ourselves or to a third party on whose behalf we are engaged to organise a chess tournament. We do not collect personal data simply as a result of anyone visiting our website. We do not collect personal data directly from any junior player under the age of 16, all such information must be provided by a parent or guardian.

### How your information is used by Wiltshire Junior Chess

We collect the following information from those participating in our events

- Name
- Date of birth, school year
- Gender
- Name of parent or guardian
- Home address
- Contact telephone number(s)
- e-mail address
- School attended
- Chess club affiliation
- English Chess Federation (ECF) Grade
- ECF Grading Code
- ECF Membership Number and Membership Grade

We will expressly seek your consent to share this information with any third party or use the information to contact you about future events.

We use name and date-of-birth information to identify participants in our events, to ensure participants play in the correct sections and to identify participants on the ECF grading database.

We may use your personal information to select junior county teams.

We may use your e-mail and telephone contact information to communicate with you regarding the events that we run and in which you have registered to participate, or to invite you to events.

Name, date of birth, gender and chess club affiliation information may be shared with the ECF for the purpose of grading. It is a condition of entry to any graded tournament run by Wiltshire Junior Chess that you consent to this information being shared with the ECF. Date of birth information is not publicly accessible on the ECF website. If you do not wish to have your information removed from the ECF grading database you may do so by contacting the ECF.

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We may share name, date of birth, ECF grade and school information with the English Primary Schools Chess Association (EPSCA) for the organisation of inter county team events in which we invite you to participate, to confirm that you qualify to play as a Wiltshire Team member. We may share this information and tournament results with EPSCA and other national chess organisations to establish qualification to play in events that they organise and for UK national team selection.

We will share name, age information and tournament results of any person playing in a London Junior Chess Championships Qualifying event with the London Junior Chess Championships, to confirm qualification.

Where we acquire personal data directly from anyone that participates in an event that we organise on behalf of a third party we will share all requested information with that third party.

We will hold personal data for as long as a person is eligible to play as a junior county team member, or, in exceptional circumstances for a justifiable and limited time thereafter. Personal information in tournament results may be published on our website or third part websites and will become public information. We retain tournament results indefinitely as a matter of historical record.

All personal data is held pursuant to the legitimate interests of the Wiltshire Junior Chess Association which is the basis on which your data as set out is processed.

### **Who can access your information**

Unless required by law, we do not sell, rent or otherwise share personal data with other third parties.

Personal data is only made available to the officers of the association on a need-to-know basis.

### **Rights**

If you have provided us with any personal data, you may ask for a copy of the data we hold about you. If any member of participant provides information about another person, it is their responsibility to ensure that the other person has given their explicit consent to the processing of their personal data.

You have the right to request that we correct, or erase any personal data that we hold and/or withdraw your consent for us to share or use your data at any time.

Should you have any unresolved complaints about the way we process your personal data, you have the right to make a formal complaint to the Information Commissioner's Office (ICO).

### **Links to other websites**

Our website may contain links to other websites. This privacy policy only applies to the use of our website. We do not accept responsibility for any data you provide to other websites even if accessed via links on our website.

### **Review of this policy**

We keep our privacy policy under regular review and we will place any updates on our website, [www.wiltshirejuniorchess.com](http://www.wiltshirejuniorchess.com). This privacy policy was last updated on 6<sup>th</sup> October 2018

### **Contact**

If you have any questions about this policy, or wish to contact Wiltshire Junior Chess regarding any personal data that you have supplied to us, please contact, by e-mail:

[secretary@wiltshirejuniorchess.com](mailto:secretary@wiltshirejuniorchess.com)